

Skeffling Parish Council

Minutes of meeting held on 2nd April 2024

Held at the Village Hall, Skeffling

Present – Cllr R Newsam (**RN**) Chair
 Cllr L Payne (**LP**)
 Cllr P. Payne (**PP**)
 Cllr H Wykes (**HW**)
 Clerk – L. Purdon

- 1/ To receive apologies for absence – S. McMaster, D. Gent, J. Sizer
- 2/ Councillors to disclose interests in matters to be discussed – non
- 3/ To confirm Minutes of the meeting held on 5th March, 2024 proposed by **HW**, seconded by **RN** agreed by all.
- 4/ Matters arising from the 5th March meeting – **PP** advised he will have a checklist for the playground Ready for the next meeting. **RN** advised that the payment for the pipe wayleave and streetlight has Been made to B. Meadley.
- 5/ To receive Ward Councillors report – non
- 6/ To agree schedule of payments for April 2024
- | <u>Expenses</u> | |
|--------------------------------|--------------|
| Clerk's salary (April) S/O | 144.00 |
| B. Meadley (pipe wayleave) | 200.00 |
| B. Meadley (streetlight) | 82.15 |
| Plexus Media (website Hosting) | <u>78.00</u> |
| Total | 504.15 |

Receipts

NIL 0.00

Balance at Bank 3027.12

Proposed by **RN**, seconded by **PP**, agreed by all

- 7/ To receive Clerk and Councillor updates – Clerk advised that minutes from the SHAPE meeting Have been received, it was agreed to send copy to all councillors. AGAR forms have been Received from PKF Littlejohn for this year accounts. An offer of a free portrait of King Charles Has been received and a portrait ordered and will be placed in the Village Hall once it arrives. A survey has been requested by the Parish Open Door regarding sports facilities and clerk will Complete and return.
- RN** advised that the planning application for Major Acre has a new date for a decision now of 26th April. The Environment Agency has some plans in regarding Landscaping and details were Only notified to Welwick, after discussion it was agreed not to take this further. **PP** asked if anything More has been heard from JB Bentley regarding the replacement gravel for the carpark, **RN** to Make enquiries.

- 8/ To note correspondence received –
Town & Parish Councillors Bulletin
Outstrays to Skeffling Managed Realignment Scheme Spring Newsletter
Asian Hornet Awareness Poster
HM The King Portrait
PKF Littlejohn External Auditor
SHAPE meeting minutes
Notification of Decision on Planning Application 23/02958/PLF
Parish Open Door – Pitch Strategy Survey
- 9/ To receive an update on the work agreed by the Village Task Force – this was discussed at length including the work carried out to the footpaths throughout the village and the length of time it will take for the bags of rubbish to be removed which will make keeping the grass verges tidy a problem.
Clerk advised that the next Village Taskforce Walkabout needs to be booked in before 8th April. **PP** Commented that now the paths have been sorted it is best time for the repairs to be carried out and after discussion it was agreed to look into requesting this from the appropriate department especially
As the new financial year is about to begin.
- 10/ To discuss the Insurance Renewal – **RN** discussed the recommendation received from Cllr. D. Gent To remain with the current Insurance Company after looking at other quotes and after discussion This was proposed by **RN**, seconded by **HW** and agreed by all.
- 11/ To agree to update the Financial Regulations to include Cllr P Payne as the Responsible Financial Officer – this was discussed at length and proposed by **RN**, seconded by **HW** and agreed by all. Clerk to update Financial Regulations and advise P.K.F. Littlejohn.
- 12/ Members of the public are invited to address the council – non
- 13/ A.O.B. – non

Meeting closed at 20.09pm

Next meeting will be AGM starting at 7pm on 21st May.



R. NEWSAM. (CHAIRMAN)

21.5.24.